



Republic of the Philippines  
Office of the Sangguniang Panlungsod  
City of Davao



March 6, 2023

Attention:

Councilor Louie John J. Bonguyan  
Vice Chairperson

Councilor Jessica M. Bonguyan

Councilor Diosdado Angelo Junior R. Mahipus

Councilor Conrado C. Baluran

Members, Committee on Appointments and  
Government Reorganization

Ms. Marilyn M. Dujali  
Director II

Civil Service Commission

Field Office, Ecoland, Davao City

Contact Nos. 322-9143

299-1724/1725/1727 local 24

RE: COMMITTEE HEARING OF THE COMMITTEE ON APPOINTMENTS AND REORGANIZATION, SANGGUNIANG PANLUNGSOD, THIS CITY, RELATIVE TO **ITEM NO. 735 – A RESOLUTION ON THE CONVERSION OF VACANT POSITIONS IN THE CITY PLANNING AND DEVELOPMENT OFFICE (CPDO)**

By direction of Councilor Alberto T. Ungab, Chairperson, Committee on Appointments and Government Reorganization, Sangguniang Panlungsod, this City, you are requested to be present during the hearing to be conducted by the said committee on **March 10, 2023, 1:00 p.m. at the Councilors' Lounge, 2nd Floor, Sangguniang Panlungsod building, this City**, in order to hear your views relative to the aforementioned subject matter, in aid of legislation.

Your presence will be highly appreciated.

Very truly yours,

  
**CHARITO N. SANTOS**

Secretary to the Sangguniang Panlungsod  
(City Government Department Head II)

chs/vina

cc:

Councilor Alberto T. Ungab, Chairperson

Councilors' Lounge

Guard



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City of Davao



March 6, 2023

**Sebastian Z. Duterte**

City Mayor  
City of Davao

Dear Sir:

By direction of Councilor Alberto T. Ungab, Chairperson, Committee on Appointments and Government Reorganization, Sangguniang Panlungsod, this City, the following Department Heads/Officials are requested to be present during the hearing to be conducted by the said committee on **March 10, 2023, 1:00 p.m., at the Councilors' Lounge, 2nd Floor, Sangguniang Panlungsod Building, this City,** to wit:

Atty. Francis Mark H. Layog  
Acting City Administrator

Ms. Ermelinda F. Gallego  
City Budget Officer

Ms. Melody Herrera  
Officer-In-Charge  
Human Resource Management  
Office

Engr. Ivan C. Cortez, EnP  
Department Head  
City Planning and Development  
Office

in order to hear her views, in aid of legislation, relative to **Item No. 735 – A Resolution on the Conversion of Vacant Positions in the City Planning and Development Office (CPDO)**

Your permission for the aforementioned officials to attend said hearing will be highly appreciated.

Very truly yours,

  
**CHARITO N. SANTOS**

Secretary to the Sangguniang Panlungsod  
(City Government Department Head II)

cns/vina

cc:  
Councilor Alberto T. Ungab, Chairperson